

COLLEGE OF ARTS & SCIENCES
Community Engagement Grant Guidelines - FY 2022
DEADLINE: Noon, Friday, March 5, 2021

The College of Arts & Sciences Community Engagement Grant (CEG) provides support for faculty to conduct community engaged research/scholarly activities. **Additional funding has been added to the CEG program to support community engaged activities that focus on diversity, equity, and inclusion.**

Definition of Community Engagement: “Community engagement describes collaboration between institutions of higher education and their larger communities (local, regional/state, national, global) for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity. The purpose of community engagement is the partnership of college and university knowledge and resources with those of the public and private sectors to enrich scholarship, research and creative activity; enhance curriculum, teaching and learning; prepare educated, engaged citizens; strengthen democratic values and civic responsibility; address critical societal issues; and contribute to the public good.” [Source: <https://www.brown.edu/swearer/carnegie/about>; the Swearer Center hosts the Carnegie Classification for Community Engagement]

OSU’s Commitment to Diversity, Equity and Inclusion: “At Oklahoma State University, diversity, equity and inclusion (DEI) matter. Providing a wide range of ways to understand and engage with the world, identifying opportunities and creating solutions are core to our mission as a land-grant university. We fulfill our mission and enrich our campus community by maintaining a welcoming and inclusive environment that appreciates, values and fosters a sense of belonging for all.

The definitions of these three key words are important as our campus embraces DEI. **Diversity** means a variety of different and unique identities, characteristics, experiences and perspectives. **Equity** is defined as making available to everyone what they need to succeed by increasing access, resources and opportunities for all — especially for those who are underrepresented and have been historically disadvantaged. **Inclusion** is what we do with them. Inclusion creates a welcoming culture where differences are celebrated and everyone is valued, respected and able to reach their full potential.

We also humbly recognize there are events in the university’s 130-year history that at times have not upheld these values; however, we are continually working toward a future that instills pride for all in our community.

Incidents of social injustice — both historical and recent — unfortunately exist within our society but are not welcome on the OSU campus. While the First Amendment allows considerable latitude with respect to free speech, we denounce acts, behavior, language or symbols representing or reflecting intolerance or discrimination towards any subpopulation affiliated with our University. OSU pledges to support and reinforce diversity, equity and inclusion efforts as they are significant to our campus culture and mission, and improve the quality of life for all.” [Source: OSU News Email: DEI Task Force Update from January 14, 2021]

Eligible Applicants: Applicants must be full-time faculty of any rank in the College of Arts and Sciences in academic year 2021-2022.

Award Level and Funding Period: Awards are for a maximum of \$2,500 and can be used for summer salary, research assistants, supplies, and travel. Funds are available starting July 1, 2021 and must be used by June 30, 2022. Summer salary can only be used in July or August 2021.

PROPOSAL PREPARATION INSTRUCTIONS

General Formatting:

- Single spaced
- 1-inch margins
- 11 point font or larger
- Include name and department(s) in the upper right corner of each page
- Number all pages at the bottom
- **Documents should be arranged in the order listed below and combined into a single PDF file**

Proposals should be written so scholars from other disciplines can understand the value of the research being proposed. Avoid technical jargon.

- 1. Proposal (2 pages): Include the following sections with headers.**
 - a. Proposal title.**
 - b. Abstract.** Include a one-paragraph overview of the proposed project.
 - c. Project description.** Describe the approach, methods, expected outcomes, community impact, and how the project will enhance your scholarly career and advance your field in the area of community engagement. If your project focuses on diversity, equity, and inclusion, include a statement on how the project will advance OSU's land-grant mission through equity outreach. All proposals should include a statement about how the project will enhance the visibility of CAS programs.
 - d. Deliverable.** Examples of possible deliverables include: proposal to an external sponsor; implementation of a community engaged learning course; series of seminars/workshops or other outreach events; creation of a digital archive or podcast; community problem solving or focus groups; service learning; development of mentorship programs; journal article or book chapter; artistic exhibition or performance. For projects focused on diversity, equity, and inclusion, make sure to emphasize the equity related components of the project in the deliverable.
 - e. Support from other sources.** Identify available support, including pending support, from other sources, if applicable.
- 2. Total budget (1 page).** Provide a detailed budget and budget justification. Funds can be used for summer salary, research assistants, supplies, and travel. Funds cannot be moved between categories after the budget has been approved. Applications without a complete budget or that request more than \$2,500 will be returned without review.
- 3. Letter(s) of support from collaborators.** Include letters from communities, institutions, and other faculty as applicable who will be involved with the outreach initiative.
- 4. Abbreviated CV.** Limited to two pages per faculty. If necessary to fit within the 2 pages, indicate that you are limiting selected sections to a subset of activities.

Materials beyond those requested above will not be accepted. Proposals that do not adhere to the guidelines will be returned without review.

Submission Information and Deadline: Submit proposals by completing the Qualtrics form available at https://okstatecas.co1.qualtrics.com/jfe/form/SV_71KH4cB0p48a22, which includes uploading the required documents as a single PDF file. After you submit your application, there will be a confirmation page that you can print for your records. **The Qualtrics form will automatically close at noon, Friday, March 5, 2021. Proposals will not be accepted after this deadline, and no proposals will be accepted via email.**

Proposal Review: A panel consisting of three or more anonymous faculty will review proposals using these guidelines. Final funding decisions will be made by the Associate Dean for Research.

Notification of Funding Decision: Applicants and Department Heads will be notified of funding decisions via email in early April 2021.

Deliverable: Those accepting funds will be asked to submit a deliverable by October 15, 2021 (summer salary) or July 15, 2022 (supplies and travel). Information included in deliverables may be used as part of OSU media releases. Information about how to submit deliverables via Qualtrics will be provided with award notifications.

If you have questions, please contact Kristen Baum, Associate Dean for Research and Facilities, at 405-744-5663 or kristen.baum@okstate.edu.

Previously Funded Projects

2020-2021

- Emily Graham (History) and Jennifer Borland (Department of Art, Graphic Design, & Art History), "Creating books in the Middle Ages – Entrepreneurs and Artisans. Part of the Manuscripts in the Curriculum Semester."

2019-2020

- Lisa Ashley, Nancy Wright, Ramesh Kaipa, Communication Sciences and Disorders, "Read Well: A Reading Readiness Camp for Children in Payne County"
- Jennifer Murray, History, "Americans at War: Essential Conversations of Battlefield and Homefront" [lecture series in collaboration with the Stillwater Public Library]
- Cynthia Francisco, Mathematics, "Preparing Future Teachers to Analyze Elementary School Students' Mathematical Thinking"

2018-2019

- Detelin Dosev, Mathematics, "Advanced Mathematics for Youth"
- Sabiha Parveen, Communication Sciences and Disorders, "A 3-day Boot Camp for Individuals with Parkinson Disease and Their Family Members"
- Anna Zeide, History, "Launching a Food Studies Internship Program"

2017-2018

- Ron Brooks, English, "Writing Oklahoma Now"

- Ramesh Kaipa and Trevor Courouveau, Communication Sciences and Disorders, “Hear Well – A Hearing Screening Initiative for Individuals with Parkinson’s Disease in Oklahoma”
- Tammy Mix, Sociology, “Relational, Responsible, and Redemptive: A Community-Engaged Approach to the Development of a Local Food Resource Center”

2016-2017

- Debbie Earley, Communication Sciences and Disorders, “Hear from the Start”
- Jennifer Grindstaff, Integrative Biology, “Launching a Neighborhood Nestwatch Program for Eastern Bluebirds”
- Lucero Tenorio, Foreign Languages and Literatures, “Extracurricular Spanish for 2nd and 3rd graders delivered by Students of Spanish at Oklahoma State University”

2015-2016

- Kristen Baum, Integrative Biology, “Formalizing, Enhancing, and Expanding K-12 Outreach”
- Michael Boyle, Communication Sciences and Disorders, “Enhancing Peer Support and Community Involvement for People Who Stutter”
- Beth Caniglia, Sociology, “Engaging Native Americans in Climate Variability and Environmental Vulnerability Discourses”

Examples of Projects with an Equity Focus

- An interdisciplinary research project and interdisciplinary community engaged learning course that produces a publicly available digital archive of interviews, artifacts, and other media from cultural and community activists in Oklahoma, with the goal of sustaining local cultures, histories, and languages, as well as recovering suppressed histories, rhetorics, and literacy practices
- A research project whose outcomes include organizing a public reading, lecture, and/or reading group in Oklahoma City in collaboration with the Ralph Ellison Foundation
- A program of workshops and outreach events at local libraries across the state spotlighting women in the sciences
- Teaching a community engaged learning course in collaboration with the Iowa Tribe of Oklahoma
- An interdisciplinary series of “Community Conversations” at the Philbrook Museum of Art focused on Native American studies