1. Call to Order

2. Roll Call

ASFC Present: Josh Habiger (STAT, Chair), Yolanda Vasquez (CHEM, Vice Chair), Graig Uhlin (ENGL, Secretary), Eric Barker (THEA), Kristin Oloffson (POLI), Rachel Schmitz (SOC), Andy Dzialowksi (INBIO), Eric Lopresti (PBIO), Valerie Freeman (CDIS), Skye Cooley (MSC), Jon Ellis (LANG), Johnson Thomas (CSCI), Sarah Foss (HIST), Laura Talbott-Clark (MUSIC), Misty Hawkins (PSYC), Reuel Hanks (GEO), Joe Haley (PHYS)

ASFC Absent: Jim Knapp (GEO), Apple Igrek (PHIL), Mostafa Elshahed (MBIO), Brandon Reese (ART), Lisa Mantini (MATH)

Administration Present: Dean Glen Krutz, Associate Dean Rebecca Brienen

Guests: Cynthia Francisco (MATH, NTT rep), Ki Cole (Faculty Council), Erin Dyke (Women’s Faculty Council), Emma Draves (Equity

3. Welcome Guests and Administrators

4. Approval of November 2021 Minutes

Olofsson motion to approve, Uhlin seconds
Motion approves

5. Approval of the Agenda

Barker motion to approve, Barker seconds
Motion approved

6. ASFC Committee Reports
a. College Policy and Planning – Kristin Olofsson
   Nothing to report
b. Curriculum, General Education and Extension – Joe Haley
   No report
c. Rules and Procedures – Lisa Mantini
   No report
d. Scholarship – Skye Cooley
   Selection scholarship winners and have sent out notifications
e. Ad-Hoc Committee on NTT Faculty – Cynthia Francisco
   Continuing discussions on adding NTT members to ASFC
   Planning late January meeting for NTT faculty in A&S
f. Sabbatical Leave
g. Reappointment, Tenure and Promotion
7. Deans Report 8. Other Reports

Raise program effective December 1: 3% merit for faculty, 5% for staff, 1% for compression/inversion

Strategic planning: Will take a constituency-based approach for steering group, encompassing faculty, staff, and students, as well as college leadership
Recommends being mindful of who is nominated to this committee

COVID: Number continue to stay low
Documents to be released imminently for spring planning; three options framework in fall will be in place; labs will have more flexibility on mask requirements

a. Faculty Council Pandemic Special Committee – Josh Habiger
   - Anticipated faculty/staff shortages because of mandates are low; will have processes to address these shortages
   - Walk-in testing not merited by demand for testing at current levels
   - Process for new faculty/students in terms of vaccine requirement: Graduate College distributed language for employment letters

b. Pandemic/Endemic Planning Task Force – James Knapp
   - No report

c. General Faculty Council – Ki Cole
   - Nothing to report

d. Equity Advocates Faculty Council – Emma Draves
   - Developing recommendations on the following two issues: best practices for department committee formations and for hiring practices (consideration of more holistic assessment)

e. Women’s Faculty Council – Erin Dyke
   - Seeking sustainable funding source for mentoring awards
   - Will host women’s research symposium in the spring
   - Hosting a social on Dec. 6 at the State Room from 4-6pm

9. Old Business

10. New Business
a. Long term / permanent plans for hybrid and synchronous instruction options – Valerie Freeman
   - Should hybrid and synchronous options be made permanent features of how instruction is offered at the university, beyond the situation necessitated by the pandemic?

b. Plans to quickly scale-up measures for detecting and preventing the spread of COVID-19 in the event of another “wave” – Josh Habiger
11. Announcements
a. Next meeting Wednesday, Feb 2 @ 3:30 via zoom. New link/invite to be sent out.
b. COVID Statistics and information as of Nov 23, 2021
   i. 38 known active cases
   ii. UHS percent positivity 0.97%
   iii. Questions/concerns:
      1. FAQ page https://go.okstate.edu/coronavirus/faq/faculty-staff-faq.html
      2. covid19@okstate.edu

12. Adjournment
Vasquez motion to adjourn, Olofsson seconds
Motion approved