

MINUTES OF ARTS & SCIENCES FACULTY COUNCIL MEETING

Wednesday, 04, September 2019—3:30pm to 5:00pm
Suite 1600 Student Union

1. **Call to Order:** Chairperson Brad Bays called the meeting to order at 3:30pm
2. **Roll Call:**
ASFC present: David Wright (Math), Henry Adams (Plant Biology), Tracy Quan (Geology), Graig Uhlin (English), Josh Habiger (Statistics), John Mintmire (Physics), Peter Richtsmeier (Communication Sciences and Disorders), Eric Barker (Theatre), Danny Shipka (Media and Strategic Communication), H.K. Dai (Computer Science), Kristin Olofsson (Political Science), Joh Ellis (Languages and Literatures), Yolanda Vasquez (Chemistry), Brian Kim (Physiology), Mary Towner (Integrative Biology).
Administration Present: Glen Krutz (Dean), Tom Wikle (Associate Dean of Academic Programs)
3. **Approval of the March 2019 Minutes**
4. **Approval of the Agenda**
5. **Guest Presentation:**
 - a. Caitlin Barnes, CAS Outreach, “CAS Studio and Teaching Resources”.
 - i. Free teaching resources for CAS faculty and TAs/GAs available at <http://casid.okstate.edu/>; can help with class preparation, CANVAS, adding videos with closed captioning; can schedule a one-on-one consultation with Dr. Barnes;
 - ii. CAS Outreach also developing new program for General Education Freshman Success, the Freshman Success Committee is up and running; Dr. Barnes has made resources for students (e.g., Netiquette [casid.okstate.edu/pages/netiquette.html], the Pokes PodCAS [<https://cas.okstate.edu/pokespodcas>])
 - iii. Outreach and Communications launching professional development website to deliver resources to professionals online; For example, Dr. Thad Leffingwell has created a course on Motivational Interviewing (<https://cas.okstate.edu/outreach/professional-development/motivational-interviewing>); Need input from professionals in their particular field, interested in developing additional courses; Faculty can get a stipend and/or be paid per participant, depending on agreement with faculty on the course; residuals split between outreach and the department.
6. Reports on Status of Standing Committees (Bays) – New members of ASFC: Josh Habiger Statistics; Eric Barker from Theatre; Danny Shipka from Media and Strategic Communications; Kristin Olofsson from Political Science; John Ellis from Languages and Literatures; Yolanda 3 year term from chemistry and Brian Ki from philosophy
 - a. College Policy and Planning – all positions filled

Commented [DG1]: I didn't get who was not present, but if you have that info I can add?

Commented [DG2]: I'm sorry, since I was late I missed who made the motion and 2nded

- b. Curriculum, General Education and Extension – starting soon, needs one person from MICRO, Mario Borunda is chair, needs 3 student members
- c. Rules and Procedures – Peter Richtsmeier is chair, needs 2 student members (FYI, may be two faculty members in Plant Biology on this committee)
- d. Sabbatical Leave – needs members, Dr. Bays has inquiries out;
- e. Scholarship – positions filled but need to decide on Chair
- f. Reappointment, Tenure, and Promotion – has one vacancy but Dean Wikle noted Media and Strategy has no tenured faculty member
 - i. General note: Dean Martindale usually identifies student committee members after Graduate Student Association meets.
 - ii. Habiger motioned to accept all committee appointments, Vasquez seconded. Unanimously affirmed by faculty council

7. Old Business

- a. Verification of 2019 CAS Awards Selection Committee (Bays)
 - i. JFA Jurors:
 - 1. Arts & Humanities: Tim Murphy (ENGL) – on sabbatical
 - 2. Sciences: John Mintmire (PHYS)
 - 3. Social Sciences: Duane Gill (SOC)
 - ii. Wise-Diggs-Berry Award Screening Committee identified:
 - 1. ENGL (Graig Alan Uhlin)
 - 2. GSM (Laura Talbott Clark)
 - 3. TH (Eric Barker)
 - 4. ART (Brandon Reese)
 - iii. Award for Excellence in General Education Teaching Selection Committee
 - 1. Chair of ASFC Scholarship Committee (Eric Barker?)
 - 2. Assistant Dean for Student Services (Amy Martindale)
 - 3. Associate Dean for Instruction and Personnel (Tom Wikle)
 - iv. Bays noted that there's a CAS Staff Award—please take back to your department and identify potential recipients; due date unclear, October 1st at the latest. The date on the junior faculty award is incorrect, based on previous drafts from prior years

8. New Business

- a. Nominations for 2019 CAS Awards (Bays)
 - i. Junior Faculty Award for Scholarly Excellence
 - 1. Usually regents professors, but in the past have also used professors. Two members selected, one on sabbatical (Murphy – ENGL).
- b. Expansion of CAS Teaching Presence at OSU-Tulsa
 - i. Wikle noted that OSU is trying to increase teaching presence in Tulsa. Offering courses through winter intersession, summer sessions, needs to be an upper division course, general education most popular options; There is a new compensation policy for tenure/tenure track faculty (1 month of summer salary, if live in Stillwater additional compensation available), if interested let department head know, also discuss with

colleagues. Working on giving same additional compensation for teaching faculty but not ready yet;

- ii. Wikle also noted there is a new pilot program that is trying to encourage faculty that teach on the Stillwater campus to offer a gen ed (particularly) or upper level course at Stillwater with an additional section created at OSU Tulsa; Courses taught in Classroom building (106A & 106B) which connects to a classroom in Tulsa. Wikle sent an email to department heads; Will provide an additional \$4000 in compensation provided can get students in Tulsa enrolled and make at least 4 trips to Tulsa campus (with travel compensation). If don't want to travel, just teach in distance room in Stillwater, will provide \$3000 (as long as meet a minimum enrollment in Tulsa). This program may increase enrollment in the college by generating student credit hours generated in Tulsa, benefits the college, faculty, and students in Tulsa. Trying to growing programs into Tulsa (e.g., Biological Sciences degree); Discuss with colleagues.

9. Dean's Report:

- i. Have preliminary data on enrollment; face-to-face enrollment down 3%, online enrollments up 8%;
- ii. Face-to-face enrollment is the chunk of the budget, trying to understand the particular contours of this "student credit model", meeting with Joe Weaver next week to clarify this point; Noted face-to-face and online enrollment don't seem to be affecting each other; there's potential to grow both; the main culprit for decreasing face-to-face enrollment is the number of our students taking AP exams, concurrent enrollment is increasing high school before they get to us; cAS freshman roughly the same (about 1000). We want faculty and department heads to think about ways to make the majors and minor specific courses attractive to students at OSU.
- iii. Associate Dean Search for personnel and Faculty Development, sent emails to heads about the position; deadline is September 15; 12 month appointment; if have questions about the position please talk with Krutz, Wikle, or Martindale.

10. Announcements: none

11. Adjournment: Mintmire motioned to adjourn, Towner seconded