

MINUTES OF ARTS & SCIENCES FACULTY COUNCIL MEETING

Wednesday, 4, March 2020—3:30pm to 5:00pm
Suite 1600 Student Union

1. **Call to Order:** Vice Chairperson Mary Towner called the meeting to order at 3:30pm

2. **Roll Call:**

ASFC present: Mary Towner (Integrative Biology); David Wright (Math); Jon Ellis (Languages and Literatures); H. K. Dai (Computer Science); Eric Barker (Theatre); Henry Adams (Plant Biology); Graig Uhlin (English); Tracy Quan (Geology); John Mintmire (Physics); Mostafa Elshahed (Microbiology); Josh Habiger (Statistics); Chad Malone (Sociology); Laura Talbott-Clark (music); Kristin Olofsson (Political science); Yolanda Vasquez (Chemistry); Peter Richtsmeier (Communication Sciences/Disorders); Sarah Griswold (History); Danny Shipka (sub; Media and Strategic Communications); DeMond Grant (Psychology).

Administration Present: Glen Krutz (Dean)

3. **Approval of the December 4, 2020 Minutes**

Motion to approve made by Ellis, seconded by Mintmire, and approved by Council.

4. **Approval of the Agenda**

Motion to approve made by Mintmire, Olofsson, and approved by Council.

5. **Reports on Status of Standing Committees (Towner)**

- a. College Policy and Planning – (no report)
- b. Curriculum, General Education and Extension – (no report)
- c. Rules and Procedures (Richtsmeier) – (no report)
- d. Sabbatical Leave (Reese) (no report)
- e. Scholarship (Barker) – Dean Martindale, Dean Krutz, and Scholarship Committee evaluated CAS Scholarship process; past problems included that not enough students were applying and trying to determine the extent that awards are given based on need, merit, and both. The amount allotted for continuing students was 261k, A&S received 87k. Scholarship Committee worked with dean on a new algorithm balancing need-based and merit-based scholarships. The committee will continue to collect data and adjust the options next year ensuring need-based scholarships are available.
- f. Reappointment, Tenure, and Promotion (Quan) – Committee is finished, letters will be arriving at dean's office soon.

6. **Old Business**

- a. Dean Krutz decided to separate the awards aspect of the fall meeting from the state of the college part of the meeting. A State of the College meeting is expected later in the semester.

7. **New business**

- i. Graduate student stipend data-Uhlin noted that questions have been raised across departments in the college about stipends and support for graduate students, which can affect graduate recruitment. Director of Graduate Studies in the English Department collected data on stipends across peer institutions. English would like to have graduate student stipends at the 50th percentile. As noted by Vasquez, Chemistry would also like to allow for graduate students to have salary deferment programs similar to faculty. Another related issue is enrollment size within classes, as well as teaching load. Although concerns were raised by several departments, graduate stipends vary considerably across department.

8. Dean's Report – Dean Krutz noted that the SCH budget model resulted in a (380k) reduction in the budget of A&S, which was smaller than expected. Department heads were asked to do things to increase student credit hours and this seemed to improve credit hours. Cowboy Concurrent Online is a pilot program for high school students who can take the courses online. The idea is that by adding Concurrent course options to high school students, this will help SCH because now high school students have options to take concurrent enrollment from OSU Stillwater. Upper administration is excited about this opportunity and the possibility of expanding across Oklahoma. There is also the possibility of helping with performance of students subsequently enrolled at OSU Stillwater. There is the option for out-of-state students to take these courses. The courses are generally out-of-load (except English) but there is the potential if the program grows to be offered in-load. The leadership team of A&S, the deans as well as the Provost are working on a plan with respect to corona virus. They are working on a protocol and faculty will be made aware of the protocol soon.

9. Announcements – Next meeting is April 1, 2020.

10. Adjournment

Motion to approve made by Mintmire, seconded by Vasquez, and approved by Council.