

College of Arts and Sciences

Endowed Chairs and Professorships

Purpose

Endowed faculty positions are an instrument for honoring extraordinary academic accomplishment and for recruiting and retaining faculty who display exceptional ability as scholars and/or performers and instructors. They also may be used to carry out other related activities to improve the quality of instruction and research in the College of Arts and Sciences.

Endowed faculty positions shall be established within the frameworks and policies of OSU. Generally, endowments are attached to particular academic fields or disciplines with the intent of enhancing the University's leadership, reputation, and/or research in those fields.

Renewable Endowed Chairs and Professorships

Qualifications

Endowed faculty positions typically are awarded to *professors or associate professors* who have outstanding credentials as scholars and/or performers, instructors and service contributors.

Search Committee

For a newly formed or otherwise open endowed chair, a search committee will be formed to solicit and review candidates. A chairperson for the search committee, who normally would be an endowed faculty member from another unit, shall be selected by the Dean following consultation with the faculty of the unit. The search committee will contain a minimum of three faculty members elected by the tenured and tenure-track faculty of the hiring unit.

Search Process

The normal processes followed in the College of Arts and Sciences and the hiring unit will be followed, except where those processes conflict with specific stipulations put in place by the donor.

Appointment Terms and Procedures

The initial appointment normally will be for a five year term¹, and further five year terms will be dependent upon a successful reappointment procedure.

The reappointment procedure will involve a review of the accomplishments in the current term. Material used in this evaluation will be the material listed below in the annual evaluation, together with a vita update at least six months before the end of the appointment period. The person to

¹ Or a different time of up to five years stipulated either in the endowment agreement or by agreement between the department and the Dean.

whom the holder of the Chair or Professorship reports will make a recommendation to the Dean, who may seek additional faculty input.

Annual Evaluation

In addition to the normal Appraisal and Development process, the Chair or Professor will transmit to the Dean, the donor, and the Oklahoma State University Foundation the annual review and financial report required of all endowed positions.

Process for use of Chair and Professorships for Related Activities

By agreement between the unit and the Dean, other related activities may, from time to time, be funded by chair and professorship funds. Congruent with the purpose of the program, the endowment should impact the academic quality of the institution.

University Policy and Procedures:

OSU Faculty Handbook 1.8.3²

Endowed or Support Chairs or Professorships. After receiving appropriate faculty counsel, the unit administrator may recommend that a person be appointed to an endowed or supported position in recognition for past and continuing scholarly accomplishments in the appropriate discipline. Persons holding endowed positions will be subject to the rules and procedures governing other faculty members of the same rank. – *Approved by the Provost and Senior Vice President, November 7, 2008*

Supported by unanimous vote of the Arts and Sciences Faculty Council October 3, 2012.

² Oklahoma State University Policy and Procedures 3-0260, May 1998, "State Regents Endowed Chair and Professorship Program".